

Cancellations & Refunds

Please read and understand the cancellation policy before submitting your request.

[CEPD SHC Employee Cancellation Policy](#)

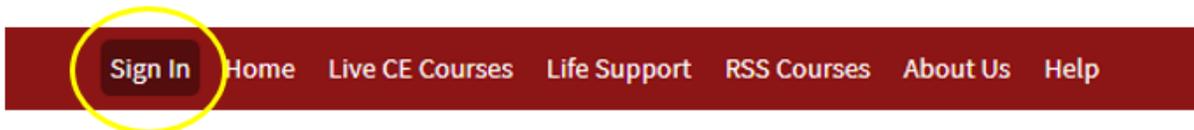
[CEPD Non-Employee Cancellation Policy](#)

You can cancel your registration through the cancellation request form on the CEPD CloudCME home page anytime.

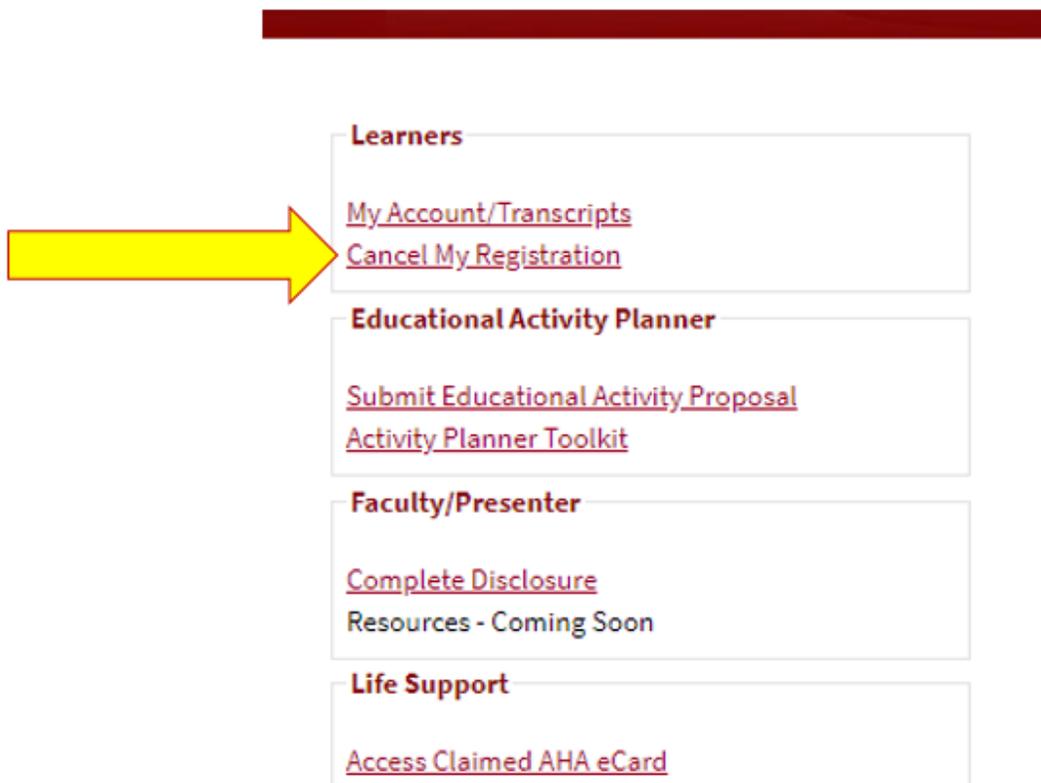
Instructions to cancel your registration. **Via computer**

Step 1: <https://stanfordhealthcare.cloud-cme.com>

Step 2: Click "Sign In" on the top left and sign into your account.



Step 3: Click the 'Cancel My Registration' link on the right side of the home page screen.



Step 4: The cancellation request form will open on your screen. Fill out the form then click the blue submit button at the bottom of the screen. When you click submit. You **will not** immediately receive an automated confirmation of your cancellation at this step.



[Logout](#) [Attendee Portal](#)

 print

REGISTRANT CANCELLATION REQUEST

Today's Date: Email Address (same email in your profile) *

First Name: * Last Name: *

Date of Course: * Name of Course: *

I read and agree to the cancellation policy. *
 I read and agree to the cancellation policy

[SHC Employee Cancellation Policy](#)

[Non-Employee Cancellation Policy](#)

Once this form has been submitted please allow 48 business hours for the CEPD to process your cancellation request. The course will be removed from your registration tab in MyCE and you will receive an email notification when your cancellation is complete. Allow 3 - 5 business days for a credit card refund to process.

Signature: *



Once your cancellation request form has been submitted, please allow 48 business hours for the CEPD to process your request.

Step 5: You will be notified by email when the CEPD has completed your cancellation. The course will be **removed** from your registration tab in MyCE “Registrations & Receipts” and you will receive an email notification when your cancellation is complete.

Registrations & Receipts

Billed Date	Activity	Description	Amount	Receipt
1/7/2020	Adult Critical Care Series: Neurologic Dysfunction	SHC Employee () - Adult Critical Care Series: Neurologic Dysfunction	\$0.00	
11/25/2019	ACLS Renewal - Jan 28	Jan 28, 2020 - ACLS Renewal - SHC Employee () - ACLS Renewal - Jan 28	\$0.00	
11/25/2019	Crucial Conversation Session 1	Nov 26, 2020 - SHC Employee (COMP2507) - Crucial Conversation Session 1	\$0.00	
11/19/2019	Overview of Solid Organ Transplantation	Jan 20, 2020 - SHC Employee () - Overview of Solid Organ Transplantation	\$0.00	

Credit Card/Debit Card Refunds

Allow 3-5 business days for a credit card refund to process.