

## **AHA eCard**

- The CEPD staff will email your eCard within 48 business hours after each class to your primary email in your profile.
- eCards are sent from email [eCards@heart.org](mailto:eCards@heart.org)
- Once you claim your eCard, you can print a wallet size version to keep with you.
- Claimed eCards can be accessed anytime online at <https://ecards.heart.org/student/myecards>

**SHC Employees:** CEPD staff sends an eCard roster to SHC HR after each class. HR then updates your certification in your employee profile. We do not send copies of eCards to managers. You can provide a copy of your card to your manager if needed.

## **Frequently Asked Questions**

### **I haven't received my eCard**

eCards are sent within 48 business hours to your primary email on file. Please check your inbox and junk folder for an email from [eCards@heart.org](mailto:eCards@heart.org).

### **I need a copy of my eCard**

eCards can be accessed online at <https://ecards.heart.org/student/myecards>. An email was sent to your primary email on file after class with instructions on how to claim and activate your eCard. Only claimed eCards can be accessed on this website.

### **I am an SHC employee and I already took my renewal class. Why am I still getting warning messages in my email from HR/Evercheck?**

The CEPD staff sends an eCard roster to SHC HR after each class. HR then updates their system with your new eCard certification. HR completes this process as soon as possible after each class and no later than the end of the month. If you already claimed your new eCard, you can disregard the messages or contact HR directly through [SHC Service Now](#). You may also provide a copy to your manager if needed.