

Important Message:

We are not able to transfer copies of CE certificates for courses attended prior to February 29, 2020 in our old registration system, iPlan. We **strongly recommend** printing your CE certificates from iPlan to keep for your records. You can print your iPlan CE certificate(s) until **May 15, 2020**. Click here for instructions or go to www.cecenter.stanfordhospital.org and click the link to begin.

Our mission is to create an environment that promotes excellence in patient care by providing state-of-art professional development programs for the healthcare community. At the *Center for Education and Professional Development* (CEPD) we offer a wide range of courses to support the growth and interests of the health care professional.

The CEPD is pleased to announce the implementation of a new CE (*Continuing Education*) event management system, CloudCME.

CloudCME provides a cloud-based application for managing all aspects of the continuing education (CE) department. It is used in leading academic medical centers and acute care hospitals.

CloudCME is anticipated to go live on January 21, 2020.

[Click here](#) to view a flyer about the new system *CloudCME*.

Print your CE certificate(s) in iPlan by May 15, 2020.

[Click here](#) to print CE certificate(s).

CEPD ONLINE
REGISTRATION

CONTINUING
EDUCATION
COURSES

SHC Employees: Your CloudCME transcript will include previously attended courses from the old registration system, iPlan (only title of course and date attended will be reflected). **When CloudCME goes live on January 21, 2020 your transcripts will only reflect historical data through April 23, 2019.** Your transcript will be updated with your complete historical data through February 2020 the first week of March 2020.

Credit Type: **Historical Credit**

Total: 0.00

ID	Session	Activity Name/Date	Activity Format	Credits	Claim Date
13	535267	Cultivating a Coach Mindset: A Skillset for Leaders, February 25, 2014	Live Activity	0.00	2/25/2014
49	539243	Mentoring Training Workshop, August 26, 2014	Live Activity	0.00	8/26/2014

Instructions to access and manage your transcript in CloudCME.

Via computer

Step 1: <https://stanfordhealthcare.cloud-cme.com>

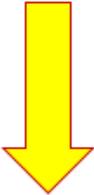
Step 2: Click "Sign In" on the top left and sign in.



Step 3: Click the "My CME" or "My CE" button on the top right-hand side of the screen.



Step 4: Click "Transcript."



My CE
Instructions: Click a button to proceed.

- Profile
- Transcript**
- Evaluations & Certificates
- Registrations & Receipts
- Claim Credit
- Tests

Syllabus

Step 5: The Transcript screen will display, and users have a variety of ways to filter transcript data.

Filter by Date: Start Date: 01/01/2010 End Date: 11/18/2019

Filter by Credit Type(s): -- Select --

Show Zero Hour Credits
 Hide External Files
 Hide External Credits

[Download Transcript](#)
[Email Transcript](#)
[Upload Files](#)

SANDBOX_476_Transcript.pdf 1 / 3

Jennifer Ott, MD
Address here
UNITED STATES
ABIMID: 12345

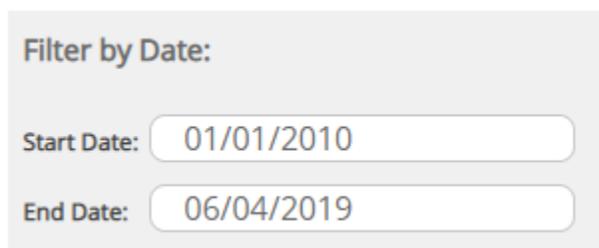
Transcript Period 1/1/2010 to 11/18/2019 Created On: 11/18/2019

Transcript Credit Summary:
ABIM MOC Part 2: 2.00 Credits
External Credit - ANCC Contact Hour(s): 3.00 Credits
AMA PRA Category 1 Credits™: 2.00 Credits

Credit Type: ABIM MOC Part 2 Total: 2.00

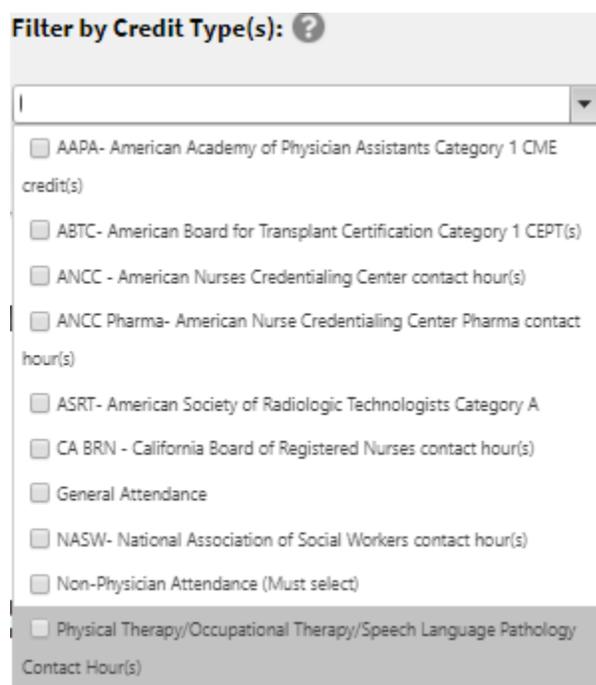
ID	Session	Activity Name/Date	Activity Format	Credits	Claim Date
431	-1-2	SAFE Opioid Prescribing: Strategies, Assessment, Fundamentals. Education, October 19, 2018 - January 23, 2019	Live Activity	1.00	1/23/2019
434	-1-2	Treating Broken Limbs, April 1, 2019	Live Activity	1.00	10/21/2019

Filter by date: Users can filter transcripts by activity **Start Date and End Date**. The Start Date will default to the first activity date in the user's transcript record, and the End Date will default to the current date. Enter specific dates to filter the transcript results.



The screenshot shows a form titled "Filter by Date:". It contains two input fields. The first field is labeled "Start Date:" and contains the text "01/01/2010". The second field is labeled "End Date:" and contains the text "06/04/2019".

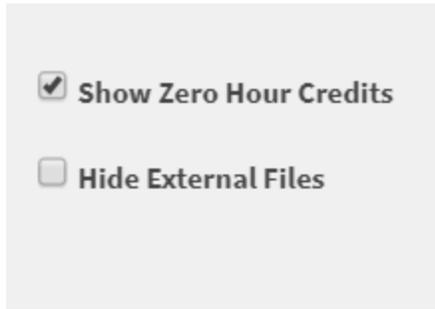
Filter by credit type: Users can filter transcripts by **Credit Type**. Click on the drop-down menu and check the box next to each credit type(s) to include within the transcript record. Then, click **Apply**. The screen will display the transcript record(s) for the credit types selected. Users may select more than one credit type in the drop-down menu.



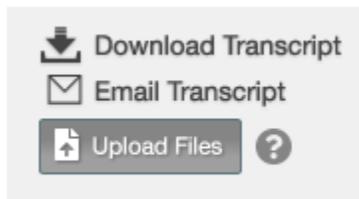
The screenshot shows a form titled "Filter by Credit Type(s):" with a question mark icon. Below the title is a search bar containing the letter "I". Below the search bar is a list of credit types, each with a checkbox:

- AAPA- American Academy of Physician Assistants Category 1 CME credit(s)
- ABTC- American Board for Transplant Certification Category 1 CEPT(s)
- ANCC - American Nurses Credentialing Center contact hour(s)
- ANCC Pharma- American Nurse Credentialing Center Pharma contact hour(s)
- ASRT- American Society of Radiologic Technologists Category A
- CA BRN - California Board of Registered Nurses contact hour(s)
- General Attendance
- NASW- National Association of Social Workers contact hour(s)
- Non-Physician Attendance (Must select)
- Physical Therapy/Occupational Therapy/Speech Language Pathology Contact Hour(s)

Click the 'Show Zero Credit Hours' if you need to access historical courses you attended prior to February 29, 2020 and were transferred from our old system. In some instances, zero credit hours indicates that the user must complete an evaluation to be awarded credit for the activity.

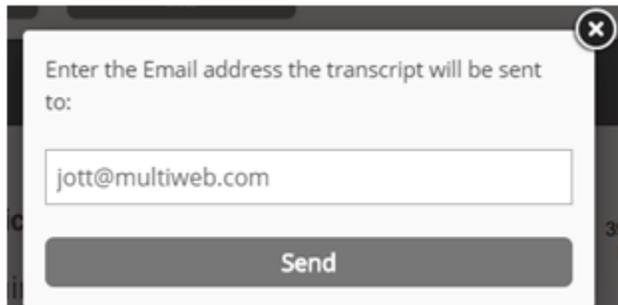


Download/ and or Email Transcripts & Upload



Click **Download Transcript** to download a PDF copy of your transcript. The transcript records that display on the screen will downloaded into a PDF file.

Click **Email Transcript** to email a copy of the transcript your transcript to a specific individual. Your email will populate the email address box automatically. The email address can be changed by clicking in the box and entering a new email address. Click **Send** to email the transcript.



Uploading External Transcripts

The CEPD will not provide support for external transcript uploads. You are welcome to use this option as a self-service option in your account.

You can upload a transcript for activities that you completed externally to your organization by clicking the "Upload" button and selecting the file you wish to add to your CloudCME® transcript. The appended transcript will display at the end of your CloudCME® transcript.

Transcript Summary

The first page of the transcript displays a **Transcript Summary**.

ipt.pdf 1 / 3

CloudCME

Jennifer Ott. 
Address here
UNITED STATES
ABIMID: 12345

Transcript Period 1/1/2010 to 11/18/2019 Created On: 11/18/2019

Transcript Credit Summary:
ABIM MOC Part 2: 2.00 Credits **AMA PRA Category 1 Credits™: 2.00 Credits**
External Credit - ANCC Contact Hour(s): 3.00 Credits

Credit Type: *ABIM MOC Part 2* Total: 2.00

ID	Session	Activity Name/Date	Activity Format	Credits	Claim Date
431	-1-2	SAFE Opioid Prescribing: Strategies, Assessment, Fundamentals. Education, October 19, 2018 - January 23, 2019	Live Activity		
		General Session, October 19, 2018 - January 23, 2019		1.00	1/23/2019
434	-1-2	Treating Broken Limbs, April 1, 2019	Live Activity		
				1.00	10/21/2019

The summary lists the credit types awarded to the user in alphabetical order as well as the total number of credits earned. The summary includes the transcript period date range and the create date of the transcript.

Column Definitions

Definitions for the columns on the transcript are below:

ID – the Event ID of the activity.

Session – displays the Finance Code for the activity. If there is no Finance Code associated with the activity, the Activity Code will display. If there is no Activity Code, the EventID will display.

Activity Name/Date – the name of the activity and the start date and end date of the activity.

Activity Format – the format of the activity.

Count – the number of credit entries per activity.

Credits – the number of credits awarded for the activity.

Claim Date – the date the credit was awarded.